



Briercliffe with Extwistle Parish Council

Tuesday, 16th April 2019

Present: Councillor Russell Hawkes (in the Chair), Councillors Adam Dack, Ben Eastwood, Roger Frost, Nick Higham, John Stewart and Pam Vincent,

Others: Steve Watson (Clerk), Michael Greenwood (Lengthsman), Borough Councillor Anne Kelly plus 3 residents.

Councillor Hawkes opened the Parish Council Meeting and welcomed everyone.

Agenda	Actions by Clerk	Cllr Support
Parish Council Agenda		
19/20/022 Apologies for absence		
Apologies were given by Councillors Simon Dack who was working and Duncan McIver who was unwell. County Councillor Cosima Towneley and Borough Councillors Maggie and Gordon Lishman also sent their apologies.		
RESOLVED: That above apologies and reasons given are approved.		
19/20/023 Declarations of Interest / Code of Conduct		
There were no Declarations of Interest. Remaining forms are to be completed and returned to the Clerk.		
19/20/024 Formally adjourn the meeting to allow for public participation		
RESOLVED: That the meeting is adjourned to allow for Public Participation.		
(a) Calico Proposals Royal Court		
Calico provided a written report that is attached.		

(b) Public Questions		
There were no resident questions submitted in advance. A resident reported that a friend had recently witnessed people hitting cows in a field between Roggerham Gate and Worsthorne, animal welfare have been notified and will do patrols and the Police are to be contacted. 2 cars at the Bowling Green have been reported again and cars at the bottom of Sutcliffe Street have also been reported. The Police have visited King Street garage and things have calmed down, they were fined for oil on a public road, untaxed cars, illegal tyres and working after midnight. The Briercliffe Gala reported that there were 3 weeks to go, the format is similar to last year with 2 schools and the cubs getting involved. There are 2 or 3 floats confirmed and a strongman contest is being held. Tickets are still available and an article will be put in the Burnley Express.	Burnley express	RF
(c) Police Report		
The Police sent a written report that is attached. Youths in cars have been reported to the police.		
(d) County Council Report		
The County Councillor sent her apologies.		
(e) Borough Council Report		
Borough Councillor Anne Kelly reported that the Medical Centre now only has locum doctors and a meeting has been held with the CCG to resolve the issue. Eastern Delight have suffered from youth nuisance again and had a window smashed, but will not report this. There will be no further Tuesday editions of the Burnley Express and the recycling consultation is underway. Queen Street play area has been cleaned twice of dog mess but there is still an issue and an article is to be put in the Burnley Express.	Burnley Express	RF
19/20/025 Formally reconvene the Parish Council Meeting		
RESOLVED: That the meeting is formally reconvened for Parish Council Business		
19/20/026 Minutes of the last Parish Council meeting		
The minutes of the last meeting held on 21 st May 2019 were submitted for approval as a correct record.		
RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 21st May 2019 are approved as a correct record.		
19/20/027 Matters outstanding from the minutes		
There is a meeting regarding the Forest Nursery on Friday, the allotments are now on-line and new containers need an outline planning application which requires a drone picture.	picture	AD

19/20/028	Clerk's Report including Administration – for information only		
	The Clerk's report and correspondence was noted.		
19/20/029	Updates and Reports (for information only)		
Members of the Council			
	Allotment rents are 1 month delayed due to tenancy signing, a number of tenants have outstanding rents which will be combined with a site visit to determine use of plots. Outstanding garage rents will be investigated. The old football club lease has been signed for termination and a new lease is being drawn up. The Bowling Club benches will be included on the Lengthsman job list. A no parking sign has been requested but as it cannot be enforced it was not agreed. The Lane Bottom play area is to be included in the 2021 refurbishment plan. The insurance claim has been settled and it was proposed to provide a metal and concrete replacement platform and a quote has been sought. The newsletter awaiting an article and advertisers are to be billed.	Garage rents	BE
	A previous resident of Saxifield Street was awarded the Albert Medal and the PC were asked to support a plaque to celebrate the achievement, the Council agreed in principle subject to further research.	Newsletter Advertisers invoiced & issue needs ascertained	
	The Woodland Walk ecology survey has been completed and is just awaiting the entrance sign. A site visit was agreed to consider the location and replacement platform.		
	The Garden competition has started and had 6 entries to date, closing date is mid-July.		
	The Pension information has been transferred and is in process of being sorted.		
	A number of posts are required to repair a fence and it was suggested a bulk buy of 100 posts, quotes are to be obtained.		
	The triangle at the Commercial needs to be weeded.		
Community Centre Update			
	Everything is running okay, the Parish Council Minutes are in the storeroom and need to be relocated. A box of rosettes are available for the Flower show and a replacement bench at Haggate was suggested if the Borough Council will fund it 50%.		
Heritage Items			
	The Heritage boards are being held up by the Worsthorne boards.		
19/20/030	Finance		
	1. Accounts to be approved for payment. Additional bills included.		
	1.1 Woodland Walk Skip	£145.00	001465 Paid
	1.2 Clerk Salary	£432.88	SO Paid
	1.2 HMRC	£108.22	001466
	1.3 Howarth Timber Allotment Material	£7.14	001467
	1.4 Lanlee	£76.56	001468
	1.5 P3 Toners	£254.40	001469
	1.6 Greenwoods Lengthsman	£910.77	001470
	Greenwoods Allotments	£115.00	001470
	1.7 Ecological Survey	£975.00	001471
	1.7 BAGS Flowers	£40.00	001472
	1.8 Springwood Nursery	£202.25	001473

1.9	National Allotment Society	£66.00	001474		
RESOLVED: The bills outlined above are paid.					
2.	Income Received				
2.1	Insurance Claim		£7,875.00		
2.2	Bank Interest		£0.50		
2.3	Garage rents		£637.04		
2.4	Allotments		£839.81		
2.5	Hanging Baskets Sales		£387.50		
3. Bank Balances					
	▪ Current a/c –		£31,473.49		
	▪ Deposit a/c –		£ 2,926.46		
	▪ Petty Cash -		£ 25.20		
	▪ Facebook Boost -		£ 100.00		
	▪ Garages -		£ 5,797.05		
	Total		£40,322.20		
The budget monitoring report, petty cash report and bank reconciliations were circulated.					
RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted.					
19/17/031 To receive reports from Committees and consider the Recommendations					
<i>2. Planning Committee</i>					
10.1.1 An application received on the day of the meeting is to be considered and responded to by the Chair of Planning.				<i>response</i>	<i>RF</i>
19/17/032 To receive reports from Working Groups – for information only					
<i>1. Allotment Working group</i>					
<i>The Working group is awaiting allotment Tenant Volunteers, there has been no interest to date. There are 4 new allotment applications and 1 new container application. The waiting list consists of 10 for gardens, 6 for pens, 11 for garages and 4 for containers. A tenant's request to plant a hawthorn hedge inside the plot was denied as the narrow pathway would be compromised.</i>					
<i>2. Co-option Working Group</i>					
An amended version of the proposal was circulated and will be taken back to the Working Group for consideration. .					
19/17/033 Matters identified for future consideration					
There were no matters identified.					
19/17/034 It was agreed that the next meeting of the Parish Council will be held on Tuesday 16th July 2019.					

Calico Report

Site Update

Our Contractors, Ring Stones are:-

- All plot foundations excavated and concreted
- Plot drainage has commenced
- The masonry works has commenced on the super structure of plot numbers 6+7 with the inner leaf of blockwork.
- The structural ground floors have now been cast to the remaining units
- The gabion wall re-construction is now well under way with the finished product

Completion

- Practical completion of the site is still 27th August 2019 – please note this is weather dependant

Parishioner Query – Grass Cutting

Thank you for providing us with a photo regarding the grass cutting query, it has helped make things clear.

This area in question has been reported to our Caretaking Team and Contractors on site and I can advise the following:-

- We have had confirmation from the Caretaking Team that this grass has been trimmed as of the 13th June 2019
- This area will be kept mowed to keep it to a manageable level by the Caretaking team approximately every four weeks
- In the future, hard-core material / concrete will be laid to this area
- The remaining grass to this area will be added to the Royal Court Site and maintained under a Service Maintenance by Calico Homes

Harrison Street – Grass & Fencing Query

We received complaint / query from Mrs who resides on Harrison Street regarding fencing and the grass area and would like to keep you updated on the matter too:-

- The security fence has been moved away from Mrs property and she is now happy with this
- Now that the fence has been moved, the caretaking team are able to access this area safely in order to maintain the grass / weeds
- The caretaking team will attend this week to trim this area, as its first cut
- Following the first cut, the team will maintain this area going forward, with attending to the weeds on a fortnightly basis
- We are unsure why this area was left to overgrow and apologise for this
- I have placed a note in my diary to confirm the first cut has been completed by Friday, 21st June 2019.

I have attached a revised photograph for your information, to ensure we are clear on the areas in question.

Complaints

We have not had any further complaints brought to our attention, however, if there is anything that you would like me to be aware of or anything that is raised at the meeting please do let me know.

Police Report

BRIERCLIFFE AREA 17/05/19 - 13/06/19			
INCIDENTS REPORTED			
NO	TYPE OF INCIDENT	LOCATION	DETAILS
	Vehicle crimes	Balderstone lane	Vehicles damaged with stones
	Burglary	The conifers and Harrison street	Harrison street relates to the allotments being entered
	ASB	Eastern Delight Burnley Road Lydgate Milton street Horning crescent Talbot street	There has been a number of ASB logs reported these relate to Eastern Delight take away on Friday evenings and also Burnley road on a Friday night. Relating to youths hanging about in the area late on in the evening. Also youth issues on Lydgate also. The area has been out on the ASB tasking page for patrols to be pay attention to the area at the times in question that we are having the issues.
	Criminal Damage	Red spar road Cross street Horning crescent Church street Lydgate	One of the Damage relates to a garage roof which is going to be resolved by way of payment between offender and aggrieved.
Arson update – The fire is still be investigated by the Officer Pc Healey and Interviews are still taking place re this crime I emailed the OIC the other day and there is still enquires on going re the fire.			